NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LTD. (NCCF)

Branch Office: Noida

EOI No.: NCCF/Noida/Buss./2026-27/ **Date:** 11.08.2026

EXPRESSION OF INTEREST (EOI)

For Supply, Installation, Testing & Commissioning of Desktop Computers, Multifunction Printers and Inverters

1. INTRODUCTION

National Cooperative Consumers' Federation of India Ltd. (NCCF), invites sealed bids from eligible manufacturers / authorized dealers / suppliers for the Supply, Installation, Testing & Commissioning of Desktop Computers, Multifunction Printers (MFP) and Inverters at designated locations.

The procurement shall be governed by GFR-2017and NCCF Procurement Policy.

2. SCOPE OF WORK

The successful bidder shall be responsible for:

- Supply of Desktop Computers
- Supply of Multifunction Printers
- Supply of Inverters with Battery
- Transportation
- Loading & Unloading
- Installation
- Testing & Commissioning
- Warranty Support
- After Sales Service
- Replacement of defective items

The bidder shall complete installation within the stipulated delivery period.

3. ITEMS TO BE SUPPLIED

S. No.	Item	Quantity
1	Desktop Computer	1,574 Nos.
2	Multifunction Printer	1,574 Nos.
3	Inverter with Battery	1,574 Nos.

4. TECHNICAL SPECIFICATIONS

A. Entry and Mid-Level Desktop Computer (1,574 pieces)

Key Specifications (Allowed Values):

- Processor: AMD Ryzen 5 5600G / Intel Core i5 12400 or higher
- Computer Type: Mid-Level
- Operating System: Windows 11 Professional (Factory Pre-loaded by Desktop OEM)

- RAM: 16 GB / 32 GB or higher (Additional: Minimum 8 GB DDR4 with 2 DIMM slots; 1 slot free for upgrade)
- Storage: NVMe-SSD Plus HDD @7200 RPM or NVMe-SSD only — SSD: 512 / 1024 / 2048 GB or higher; HDD: 0 (if SSD only) / 500 / 1000 / 2000 GB or higher
- USB Ports: Minimum 6 USB Type-A (Version 3.2 Gen 1) or higher
- Monitor: LED Backlit LCD, Screen Size 48.26–58 cm (19.0"–22.83"), Full HD (1920×1080), Ports: HDMI / VGA / Display Port, Speaker: Yes
- Input Devices: USB Wired / Wireless Keyboard & Mouse
- Webcam (Additional): 5 MP, minimum 720P, USB, compatible with Desktop/Laptop/Tablet, with mounting accessories and connecting cable
- Antivirus (Additional): Real-time protection against virus, malware & cyber threats with continuous monitoring and regular updates
- Warranty: 5 Years On-site OEM Warranty or higher

Bidders must also comply with all additional specification parameters.

B. A4 and Legal Size Multifunction Printer (MFP) (1,574 pieces)

Key Specifications (Allowed Values):

- Description: A4 and Legal size Multifunction Machine (Print, Scan, Copy) with Power Cord/Adapter and USB cable
- Printing Technology: Electrophotography / Xerography (Laser / LED)
- Type of Printing: Monochrome (Black) / Colour or higher
- Print Speed (A4, ISO/IEC 24734): Monochrome – 20 PPM or higher (Laser/LED); Colour – as applicable
- Auto Duplexing: Yes / No or higher
- Document Feeder: Platen / ADF / RADF/DADF / SPDF or higher
- Paper Trays: 1 / 2 / 3 / 4 or higher
- Connectivity: USB Port, Ethernet Port, Wi-Fi
- Warranty: 5 Years On-site (Additional Specification) + Extended Warranty options

Bidders must also comply with all additional specification parameters.

C. Inverter (V2) (1,574 pieces)

Key Specifications (Allowed Values):

- Output Rating: 0.9 KVA / 0.6 KVA
- Input Voltage: 1-phase 180V–260V, 50 Hz AC mains
- Output Voltage (Inverter mode): 1-phase 220V ±10V, 50 Hz AC
- Battery: Provided with each inverter; Minimum Capacity 150 Ah
- Trolley / Rack: Suitable trolley/rack for batteries – Yes
- Additional Requirements: 5 Years Warranty; Display showing backup time, charging time, Mains On, Eco/UPS Mode, system fault, battery water level, etc.; Battery Backup Time: Minimum 3 hours; Battery Capacity: 150 Ah or above (one battery), DC Voltage 12V

Bidders must also comply with all additional specification parameters.

5. ELIGIBILITY CRITERIA

The bidder shall satisfy the following conditions and submit documentary proof in support thereof:

- Valid PAN Card.

- Valid GST Registration Certificate (with active status).
- OEM Authorization Certificate (wherever applicable).
- Minimum three (03) years' experience in the supply of same/similar goods/services.
- Minimum Average Annual Turnover of **₹1,100 Lakh for the Bidder** and **₹2,200 Lakh for the OEM** during the last three financial years (FY 2023-24, FY 2024-25 & FY 2025-26), duly certified by a Chartered Accountant.
- The bidder shall submit the Audited Balance Sheets and Turnover Certificate for the last three financial years, duly certified by a Chartered Accountant with UDIN.
- The bidder shall submit GSTR-3B and GSTR-1 returns for the last three months.
- Certificate of Incorporation/Registration of the firm/company.
- Technical Catalogue/Brochure of the offered product(s), wherever applicable.
- The bidder must not have been blacklisted or debarred by any Government Department, Public Sector Undertaking (PSU), Cooperative Federation, or any Government Agency.
- The bidder shall submit a Self-Declaration regarding non-blacklisting on a **₹100/- Non-Judicial Stamp Paper** as per **Annexure-A**.
- The bidder shall submit a Self-Declaration on **₹100/- Non-Judicial Stamp Paper** confirming acceptance of all the terms and conditions of the EOI/Tender and the resultant agreement.
- The bidder must be capable of supplying **relevant goods** with timely delivery.
- Prior experience of supplying similar goods to Government Departments, PSUs, or Cooperative Organizations is desirable.
- The bidder shall have the capability to deliver the required quantity of goods within the stipulated time and frequency.
- The bidder, its Proprietor/Partners/Directors, must not have been convicted under the **Prevention of Corruption Act, 1988**, or any other law involving fraud, corruption, or offences against public interest. The bidder shall submit all relevant and material documents in support of the eligibility criteria.

8. EMD AND EOI DOCUMENT FEE

- **EMD: ₹44,00,000/- (Rupees Forty-Four Lakh only) to be submitted via RTGS to NCCF Noida Branch Account.**
- EOI Document Fee: ₹500/- + 18% GST (Non-refundable) via RTGS.

Bank Details:

Account Holder	NCCF of India Ltd.
Account Number	09510210004937

Bank & Branch	UCO Bank, Noida, U.P.
IFSC Code	UCBA0000951

Non-submission of EMD shall lead to outright rejection of the bid.

9. PERFORMANCE SECURITY

Successful bidder shall furnish Performance Security = 3% of Contract Value, valid for 61 months.

10. Penalties

. Penalties In case of delay or default, the following penalties shall apply: - Delay in supply: 0.5% per week, subject to a maximum 10% - Non-supply: forfeiture of Performance Security and possible blacklisting Supply **For Supply, Installation, Testing & Commissioning of Desktop Computers, Multifunction Printers and Inverters** and its Material supplied should meet the Technical Specification specified in the Tender Document. Such re-supply shall be completed within stipulated time. If the accumulated penalty value reaches the balance payment held with the department, including the performance guarantee amount, the NCCF may consider termination of the contract and forfeiture of the Security Deposit/performance Guarantee pursuant to the general conditions of the contract, apart from Debarment/blacklisting the firm.

10. DELIVERY PERIOD

Delivery, Installation, Testing & Commissioning shall be completed within 45 days from the date of issue of Supply Order.

11. PAYMENT TERMS

I. No advance payment shall be made to the Supplier. Payment shall be made only against actual supplies duly delivered, inspected and accepted in accordance with the terms of the Contract.

ii. The parties expressly acknowledge and agree that the procurement is being undertaken by NCCF in connection with the requirement of the concerned Department/Authority and that payment to the Supplier shall be made on a back-to-back basis, subject to receipt of the corresponding funds by NCCF from the concerned Department/Authority.

iii. Conditions for Payment: Payment shall be processed only after:

complete delivery of the relevant quantity;

inspection and acceptance of the goods by NCCF and/or the concerned Department/authorized agency;

satisfactory resolution of any quality, quantity, size, specification or delivery-related issue;

receipt of complete and correct invoices and supporting documents; and

receipt by NCCF of the corresponding payment/funds from the concerned Department/Authority.

iv. The Supplier shall submit a valid GST invoice, delivery challan, proof of delivery, inspection/acceptance certificate, e-way bill/e-invoice wherever applicable, and any other documents required under the Contract.

v. Subject to fulfilment of all the above conditions and receipt of the corresponding funds from the concerned Department/Authority, NCCF shall endeavor to release the undisputed payment to the Supplier within 30 days from the later of: the date of receipt of the corresponding funds by NCCF; or the date on which the Supplier submits a complete and undisputed claim along with all required documents.

vi. The Supplier expressly acknowledges that NCCF's payment obligation is linked to and dependent upon receipt of the corresponding funds from the concerned Department/Authority. Accordingly, any delay, withholding, short payment, deduction or non-release of funds by the concerned Department/Authority shall not constitute a payment default by NCCF, and NCCF shall not be liable for interest, compensation, damages or any other financial claim on account thereof.

vii. Where any part of a claim is disputed due to defective, short, delayed or non-conforming supply, NCCF shall be entitled to withhold the disputed amount until the dispute is resolved and the Supplier fulfils its contractual obligations. Any amount finally found payable shall be released in accordance with this Clause.

viii. NCCF shall be entitled to deduct or set off from any amount payable to the Supplier any amount recoverable from the Supplier under the Contract or otherwise in law, including liquidated damages, penalties, costs of replacement, risk-purchase expenditure, excess transportation or other incidental costs, GST-related losses, statutory deductions and any other contractual dues.

ix. NCCF shall not be liable to pay for any quantity supplied in excess of the authorized quantity or supplied without a valid written purchase/work order.

x. The Supplier shall ensure timely issuance of valid GST invoices, correct reporting of supplies and compliance with all applicable GST laws. Any loss of input tax credit, interest, penalty, tax, demand or other financial loss suffered by NCCF due to any default, omission or incorrect compliance by the Supplier shall be recoverable from the Supplier.

xi. The Supplier shall correctly report all supplies and tax invoices in the applicable GST returns and shall discharge the applicable GST liability within the prescribed time. Any loss of eligible input tax credit, interest, penalty or tax liability suffered by NCCF due to the Supplier's failure to issue a valid invoice, report the supply correctly, pay tax, or comply with applicable GST requirements shall be recoverable from the Supplier.

xii. Final payment shall be released only after completion of all contractual obligations, including delivery, inspection, acceptance, replacement of defective goods, submission of final documents and settlement of all recoveries and claims.

xiii. The quoted rates shall remain firm and fixed for the entire contract period. No escalation in price shall be allowed on any account

12. WARRANTY

- Five (05) Years On-site Warranty for all items.
- Free replacement of defective parts.
- Service support during warranty period.

13. LIQUIDATED DAMAGES

In the event of delay in supply beyond the stipulated delivery schedule, NCCF shall be entitled to recover Liquidated Damages from the supplier at the rate of 0.5% of the value of delayed goods per week or part thereof, subject to a maximum of 10% of the total order value.

The Liquidated Damages shall be recovered from pending bills or Performance Security.

Imposition of Liquidated Damages shall not relieve the supplier from its obligation to complete the supply.

14. Risk & Cost Purchase

In case the supplier fails to supply the material within the stipulated time or fails to comply with contractual obligations, NCCF reserves the right to procure the required goods from alternate sources at the risk and cost of the supplier.

Any additional expenditure incurred by NCCF in such procurement shall be recovered from the supplier's pending dues, Performance Security, or through legal means.

The supplier shall have no claim or objection in this regard.

15. IMPORTANT DATES

Activity	Date & Time
Start of EOI Submission	11.08.2026
Last Date & Time of EOI Submission	18.08.2026 up to 01:00 PM
Date & Time of EOI Opening (Technical)	18.08.2026 at 01:30 PM
Place of EOI Opening	Office of Branch Manager, Noida, NCCF

16. GENERAL TERMS & CONDITIONS

1. Sub-letting or assignment of contract is strictly prohibited without written consent of NCCF.
2. NCCF reserves the right to terminate the EOI / contract at any stage without assigning any reason.
3. In case of non-fulfilment of obligations, NCCF reserves the right to cancel the agreement, forfeit dues and blacklist the vendor.
4. Conditional bids shall not be considered.
5. All terms & conditions of the client shall be acceptable to the bidder.
6. Quantity of items may vary depending upon requirement.
7. The bidder must submit a self-declaration confirming they are not blacklisted or debarred by any government or public authority.
8. Violation of any terms & conditions may lead to termination / blacklisting.
9. NCCF reserves the right to call for any additional information / documents.
10. Government of India or any State Government shall not be a party to this transaction.
11. If incorrect or misleading information is found, NCCF may cancel the contract, blacklist the applicant and take further action.
12. All data and records shall be maintained with confidentiality.
13. In case of ambiguity, NCCF's interpretation of clauses shall be final and binding.
14. Bid offer validity (from End Date) is 180 Days.

Integrity & Anti-Corruption Clause:
The bidder shall not engage in any corrupt, fraudulent, collusive or coercive practices. Detection of such activities may lead to immediate cancellation, blacklisting, penalty and legal action.

Indemnity Clause:
The supplier shall indemnify NCCF against all claims, damages, losses, costs and expenses arising out of negligence, defect in products or breach of terms on the part of the supplier.

Termination:
NCCF may terminate the contract in whole or in part by giving 30 days' written notice without assigning any reason, or immediately in case of default / non-performance on the part of the supplier.

17. FORCE MAJEURE

The Supplier shall not be liable for forfeiture of performance security, liquidated damages or termination for default if delay or failure is due to Force Majeure (events beyond control, not involving fault or negligence, and not foreseeable – e.g., wars, floods, epidemics, strikes, earthquakes, etc.).

Supplier shall notify the Purchaser in writing within 10 days of such event and continue performance to the extent reasonably practical.

18. ARBITRATION

- Disputes or differences, if any, arising under the contract, shall be referred to the arbitration of sole-arbitrator to be appointed by the mutual consent of both the parties.
- The arbitration proceedings shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 (as amended from time to time). The venue and seat of arbitration shall be Noida, UP India, and the language of arbitration shall be English.
- **NCCF's Rights**
- NCCF reserves the right to:
- a) Reject all or any bids without assigning any reason.
- b) To modify, suspend, change or supplement this tender at any stage.
- c) NCCF's interpretation shall be final in case of ambiguity.
- d) Take action including cancellation, forfeiture and blacklisting for misleading information.
- e) Call for additional information/documents.
- f) Government of India/State Government shall not be a party to this transaction.
- g) Postpone/cancel the tender and accept or reject any bid.
- h) Terminate empanelment if bidder competed against NCCF in the same bid.
- i) Violation of tender conditions may lead to termination/blacklisting/penalty.
- j) The vendor shall not sublet, subcontract or assign the contract without written consent of NCCF.
- k) Any attempt to subletting without written consent shall lead to termination, blacklisting and forfeiture of Security Amount.
- **19. Blacklisting**
- NCCF reserves the right to blacklist the agency for upto 5 years for:
- l) Fraudulent documents
- m) Non-compliance with laws
- n) Corruption or unethical practices.
- o) Breach of confidentiality, etc.
- **20. Corrupt or Fraudulent Practices**
- a) It is expected that the vendors who wish to apply for this tender have highest standards of ethics.
- b) NCCF will reject tender if it determines that the vendor recommended for award has engaged in corrupt or fraudulent practices while competing for this tender.
- c) NCCF may declare a vendor ineligible if engaged in corrupt and fraudulent practices.
- d) Misuse of NCCF name, logo or letter head shall lead to blacklisting including forfeiture of EMD and legal proceedings.
- **21. Integrity & Anti-Corruption Clause**
- The supplier shall not engage in any corrupt, fraudulent, collusive, or coercive practices. If such activities are detected, NCCF may cancel the contract immediately and may blacklist the supplier, impose penalty and take legal action as per applicable laws.
- **23. Legal & Audit Protection Clause**
- Submission of false, misleading, fabricated, or suppressed information at any stage of the tender process shall result in one or more of the following actions, at the sole discretion of NCCF:
- a) Rejection of the bid;
- b) Termination of the contract, if already awarded;
- c) Forfeiture of Earnest Money Deposit / Performance Security;
- d) Blacklisting / debarring of the bidder;
- e) Recovery of losses or damages suffered by NCCF;
- f) Initiation of appropriate legal action as per applicable laws.
- Such action shall be without prejudice to NCCF's other contractual and statutory rights.
- **24. Termination for Default**
- a) NCCF may terminate the contract, in whole or in part, by issuing a written notice to the supplier, in the event of:

- a) Persistent delay in supply;
- b) Repeated quality failures;
- c) Breach of any term or condition;
- d) Insolvency, liquidation, or cessation of business by the supplier;
- e) Termination under this clause shall be without prejudice to NCCF's right to recover losses or damages.
- **Termination for Convenience**
- NCCF reserves the right to terminate the contract at its discretion, in whole or in part, by giving reasonable written notice, without assigning any reason and without incurring any liability, other than payment for goods duly supplied and accepted up to the date of termination.

For NCCF of India Ltd.

NCCF OF INDIA LTD. B-4 & 21 Sector-4 NOIDA (UP) 201301

(Shakti Singh)
Branch Manager
NCCF, Noida

ANNEXURE-A

(To be submitted on Letterhead)

To,

The Branch Manager

NCCF Noida Branch

Subject: Declaration for Participation in EOI for

Sir/Madam,

I/We hereby declare that I/We have read and understood the terms and conditions of EOI No. NCCF/Noida Branch/Buss/2026-27/dated 11/08/2026 And agree to abide by them.

I/We confirm that I/We have not been blacklisted/debarred by any Government Organization, PSU, or Cooperative.

All information submitted by me/us is true and correct.

I/We understand that any incorrect information may lead to disqualification and forfeiture of EMD.

Date:

Place:

Authorized Signatory:

Name:

Designation:

Seal of Firm:

Contact No.:

Email ID: