

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LIMITED

Delhi Branch, B-1-A-95, Vishal Bhawan, Nehru Place, New Delhi - 110019

Email: ncfdli@rediffmail.com

EOI No.: NCCF/DB/Buss. /2026-27/122

Date: 11.07.2026

**SHORT-NOTICE EXPRESSION OF INTEREST (EOI)-CUM-
REQUEST FOR RATE QUOTATION****For Supply of Seasonal Vegetables and Medical Diet Items for the Month of August 2026**

National Cooperative Consumers' Federation of India Limited (NCCF), Delhi Branch, invites sealed offers from eligible, reputed and experienced suppliers for the supply of seasonal vegetables and medical diet/dietary items during August 2026 at Delhi Prisons, New Delhi. The seasonal vegetable requirement is approximately 214,613 kg, while the medical diet requirements are specified item-wise in mixed units in Annexures-I(B) and I(C).

Note:

1. NCCF Delhi reserves the right to reject all or any of the applications submitted in response to this EOI at any stage without assigning any reasons whatsoever.
2. NCCF Delhi reserves the right to modify, cancel, suspend, change or supplement this EOI at any stage.
3. Any change to this EOI document shall be uploaded on NCCF website <https://nccfindia.com>/applicants are advised to keep viewing the NCCF website for any corrigendum/ change.

1. BID DATA SHEET

Particular	Details
Nature of invitation	Short-notice EOI-cum-Request for Rate Quotation
Scope	Supply and delivery of seasonal vegetables and medical diet/dietary items for August 2026 at designated Delhi Prison locations
Bid system	Two-cover system: Technical Bid and Financial Bid in separate sealed envelopes
Issue date	11.07.2026
Last date and time for submission	14.07.2026 up to 12:00 Noon
Technical Bid opening	14.07.2026 at 1:00 PM
Financial Bid opening	To be informed to technically qualified bidders
Place of submission/opening	NCCF, Delhi Branch, B-1-A-95, Vishal Bhawan, Nehru Place, New Delhi – 110019
Rate period	Firm rates for 01.08.2026 to 31.08.2026
Bid validity	45 days from the last date of submission
Bid document fee	₹590/- (₹500 + 18% GST), non-refundable; proof of payment shall form part of the Technical Bid.
Performance Security / Security Deposit	5% of the awarded contract value, to be furnished by the successful bidder within two working days from issue of the Letter of Award/Work Order or before commencement of supply, whichever is earlier.
Bid Security / EMD	₹5,00,000/- (Rupees Five Lakh Only), to be deposited through NEFT/RTGS/Account Payee Demand Draft in favour of NCCF of India Ltd. Proof of payment shall form part of the Technical Bid. Bids submitted without the prescribed EMD shall be liable to rejection.
Fee / Security payment account	Account Name: NCCF of India Ltd.; Account No.: 1132293272; Bank: Central Bank of India, Nehru Place Branch, Delhi; IFSC: CBIN0281410. UTR/payment proof shall be enclosed.
Corrigendum / clarification	Any corrigendum, modification or clarification shall be uploaded on www.nccfindia.com and/or communicated to participating bidders. Bidders are advised to check the website/email before submission.
Contact email	ncfdli@rediffmail.com

2. INSTRUCTIONS TO BIDDERS

- 2.1 The bidder shall submit the Technical Bid and Financial Bid in separate sealed envelopes, clearly superscribed "**Technical Bid - Supply of Vegetables & Medical Diet Items for August 2026**" and "**Financial Bid - Supply of Vegetables & Medical Diet Items for August 2026**". Both envelopes shall be placed in one sealed outer envelope superscribed with the EOI number and due date.
- 2.2 The offer shall be duly signed and stamped on every page by the proprietor/partner/authorised signatory. Any correction, alteration, cutting, erasure, interpolation or overwriting in the bid shall not be accepted and shall render the bid liable to rejection.

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- 2.3 The bidder must quote rates for all listed items in all schedules. An offer omitting the rate of any item may be treated as non-responsive.
- 2.4 Rates shall be quoted only in the prescribed financial format and shall be all-inclusive delivered rates per kilogram/litre/packet, as applicable, including procurement, sorting, packing, loading, transportation, unloading, labour, cold-chain requirements, statutory levies and all incidental charges, if any. No additional charge shall be payable unless expressly accepted in writing by NCCF.
- 2.5 The quantities are approximate and may increase, decrease or become nil depending upon actual indents and the order received. No minimum quantity or business is guaranteed.
- 2.6 Submission of an offer does not confer any right for award. NCCF may accept, reject, cancel, annul or modify the process, in whole or in part, without assigning reasons, subject to applicable rules and approvals.
- 2.7 Late, conditional, unsigned or incomplete offers are liable to rejection.
- 2.8 NCCF may seek clarification, additional documents, sample inspection, rate justification or negotiation with the lowest eligible bidder in accordance with applicable policy. No change in quoted rate shall be permitted except pursuant to a written clarification/negotiation sought by NCCF.
- 2.9 Canvassing, cartelisation, collusive bidding, misrepresentation or submission of forged documents shall result in rejection and may lead to debarment and other action.
- 2.10 The Technical Bids shall be opened on 14.07.2026 at 01:00 PM. After completion of the technical scrutiny, the Financial Bids of only those bidders who are found technically qualified shall be opened on a date and time to be communicated separately. Authorised representatives of the bidders may attend the bid opening at the designated venue.
- 2.11 Proof of payment of the prescribed EMD and EOI document fee, along with all required declarations and supporting documents, shall be enclosed in the Technical Bid. The Financial Bid envelope shall contain price information only.
- 2.12 NCCF may call for original documents, product samples, rate justification, laboratory reports or any additional information. Failure to furnish the same within the stipulated time may render the bid non-responsive.
- 2.13 The EMD may be forfeited if the bidder withdraws or modifies its bid during the bid-validity period, refuses to accept the Letter of Award/Work Order, fails to execute the agreement, or fails to furnish the prescribed Performance Security within the stipulated time.

3. MINIMUM ELIGIBILITY AND DOCUMENTS

- 3.1 The bidder shall be a legally constituted proprietorship, partnership firm, LLP, company, cooperative or other eligible entity engaged in the supply/trading of vegetables or food commodities.
- 3.2 Valid PAN and GST registration, where applicable.
- 3.3 Valid FSSAI registration/licence, as applicable to the bidder's business and proposed supply.
- 3.4 Documentary evidence of experience in bulk supply of vegetables/food commodities, preferably to Government, PSU, autonomous bodies, hospitals, institutions, prisons, hostels or large organisations.
- 3.5 Evidence of adequate financial, logistical and manpower capacity to supply at multiple locations as per daily/periodic indents.
- 3.6 Self-declaration that the bidder has not been blacklisted/debarred by any Government department, PSU, statutory body or cooperative organisation and is not under insolvency/liquidation.
- 3.7 Copies of registration certificate, PAN, GST/FSSAI documents, address proof, bank details/cancelled cheque, authorisation of signatory and relevant experience/work orders.
- 3.8 NCCF may inspect godowns, cold storage, transport facilities, manpower and infrastructure before award or during execution.
- 3.9 The bidder should have at least two years of relevant experience during the last three financial years, i.e. FY 2023-24, FY 2024-25 and FY 2025-26, in the supply/trading of vegetables, food commodities, dairy products or packaged dietary items and should have successfully executed at least one similar institutional supply order during the said period.
- 3.10 The bidder shall have a minimum average annual turnover of ₹1,00,00,000/- (Rupees One Crore Only) from the supply/trading of vegetables, food commodities, dairy products or packaged dietary items during the last two audited financial years, i.e. FY 2023-24 and FY 2024-25. The bidder shall submit a Chartered Accountant-certified turnover statement bearing a valid UDIN, together with the audited financial statements and Income Tax Returns for the said financial years.
- 3.11 The bidder shall submit copies of duly filed GSTR-3B returns for the latest three applicable tax periods preceding the bid-submission date, i.e. March 2026, April 2026 and May 2026 for monthly filers, together with documentary proof of active GST registration. Taxpayers filing under the QRMP Scheme shall submit the latest three duly filed quarterly GSTR-3B returns. This requirement shall apply wherever GST registration is applicable.
- 3.12 The bidder, its proprietor/partners/directors and authorised representatives must not have been convicted for an offence involving corruption, fraud, moral turpitude or public harm and must not be under insolvency, liquidation or cessation of business.
- 3.13 For branded/packed medical-diet items, the bidder shall submit manufacturer/authorised-distributor documents, product details and valid FSSAI documents, wherever applicable. Samples may be called for at no cost to NCCF.
- 3.14 The bidder shall submit the Bid Submission Form, proof of EMD payment, the Quality/Sample Conformity Undertaking and the Non-Blacklisting/Integrity Declaration in the prescribed annexures.
- 3.15 The bidder must submit all the relevant and material documents in support of their eligibility.

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4. SCOPE OF SUPPLY AND SERVICE CONDITIONS

Condition	Requirement
Delivery locations	The supplies shall be delivered at the designated Delhi Prison locations as may be communicated in writing by NCCF from time to time.
Supply period	01.08.2026 to 31.08.2026, or such revised period as may be communicated in the final work order.
Indent and delivery	Supply shall be made strictly against daily/periodic indents, delivery schedules and instructions issued by NCCF/consignee. The supplier shall maintain sufficient stock and transport arrangements for uninterrupted supply.
Quality	Seasonal vegetables shall be fresh, clean, sound, wholesome and marketable and shall conform to Annexure-I(A). Medical diet and dietary items shall conform to the pack size, FSSAI and other requirements stated in Annexures-I(B) and I(C). Rotten, stale, damaged, infested, expired, leaking, tampered or otherwise substandard items shall not be accepted.
Packing and transport	Vegetables shall be transported in clean, covered and hygienic vehicles/containers. Packaged and dairy items shall be supplied in intact original packs of the prescribed size with valid labelling, batch and expiry/use-by details. Required refrigeration/cold-chain shall be maintained. Packing, crates, handling, loading, transportation and unloading shall be arranged by the supplier at its cost.
Inspection and rejection	NCCF/consignee may inspect, weigh, sample and reject any item not conforming to the required quality/specification. Rejected material shall be removed and replaced immediately, without additional cost, within the time directed by the consignee.
Weighment and acceptance	Payment shall be based on the net quantity actually received and accepted at the consignee location, supported by acknowledged delivery challans and other prescribed records.
Continuity of supply	Failure, delay, short supply or refusal to supply may lead to procurement at the supplier's risk and cost, recovery of the differential amount/loss, cancellation of order, forfeiture or adjustment of the Performance Security/Security Deposit, and/or debarment, after due process.
Sub-contracting	The bidder shall not assign or sub-contract the work without prior written approval of NCCF.
Payment	No advance shall be paid. Payment shall be processed strictly in accordance with Section 9, after supply, acceptance, verification of documents and receipt of corresponding funds from the client.

Time is the Essence:

Time shall be the essence of the contract. The supplier shall strictly adhere to the delivery schedule prescribed by NCCF. Delay in supply, even for a single day, may seriously affect public services. Any delay attributable to the supplier shall constitute a material breach entitling NCCF to invoke risk purchase, levy damages, terminate the contract and recover consequential losses.

5. EVALUATION AND AWARD

- 5.1 Technical bids shall first be examined for eligibility, completeness and acceptance of the EOI conditions.
- 5.2 Financial evaluation shall ordinarily be made on the aggregate landed cost of Schedules A, B and C, calculated by multiplying each quoted unit rate with the corresponding approximate quantity and aggregating the item-wise totals. NCCF may also evaluate/award a schedule separately based on operational requirement and approval of the competent authority.
- 5.3 NCCF may reject abnormally low, unworkable or unsupported rates after seeking a written cost justification.
- 5.4 The award may be placed for the whole requirement or may be split among one or more eligible suppliers based on capacity, operational need, purchaser's award and approval of the competent authority.
- 5.5 The successful bidder shall furnish a Performance Security/Security Deposit equivalent to 5% of the awarded contract value, within two working days from the date of issue of the Letter of Award/Work Order or before commencement of supply, whichever is earlier.
- 5.6 The security may be furnished through Demand Draft, NEFT/RTGS or an unconditional Bank Guarantee in a form acceptable to NCCF. It shall remain valid up to 60 days beyond completion of the supply period and shall be refundable without interest after satisfactory completion of the contract and settlement of all dues, subject to adjustment/recovery of any loss, risk-purchase amount, penalty or other claim of NCCF.
- 5.7 The final order shall be subject to receipt of a corresponding order/award by NCCF. NCCF shall have no liability if the end requirement is cancelled, reduced or not awarded.

6. BID SECURITY, EOI FEE AND PERFORMANCE SECURITY

- 6.1 Every bidder shall furnish an Earnest Money Deposit of ₹5,00,000/- (Rupees Five Lakh Only) along with the Technical Bid. Proof of payment of the prescribed EMD shall be enclosed in the Technical Bid. Non-submission of the EMD shall result in outright rejection of the bid.
- 6.2 Bids not accompanied by the prescribed EMD shall be treated as non-responsive and liable to rejection. The EMD shall remain valid for forty-five days beyond the bid-validity period.
- 6.3 The EMD may be forfeited if the bidder withdraws or modifies its bid during the bid-validity period, refuses to accept the Letter of Award/Work Order, fails to execute the agreement, or fails to furnish the prescribed Performance Security within the stipulated time.
- 6.4 The EMD of unsuccessful bidders shall be refunded without interest after finalisation of the procurement process. The EMD of the successful bidder shall be refunded without interest after submission and acceptance of the prescribed Performance Security/Security Deposit.
- 6.5 The non-refundable EOI fee of ₹590/- (₹500 + 18% GST) shall be remitted to the NCCF account stated in the Bid Data Sheet. Proof of payment must accompany the Technical Bid; failure to submit proof may result in rejection.
- 6.6 The successful bidder shall furnish Performance Security/Security Deposit equal to 5% of the awarded contract value within two working days from issue of the Letter of Award/Work Order or before commencement of supply, whichever is earlier.
- 6.7 Performance Security may be furnished through NEFT/RTGS, Account Payee Demand Draft, Fixed Deposit Receipt, Insurance Surety Bond or an unconditional Bank Guarantee/e-Bank Guarantee from a commercial bank, in a form acceptable to NCCF.
- 6.8 Performance Security shall remain valid for sixty days beyond completion of all contractual obligations and shall be released without interest after satisfactory completion and settlement of dues, subject to adjustment of penalties, risk-purchase cost, losses and other claims.
- 6.9 Failure to furnish Performance Security within the stipulated time may result in cancellation of the award, forfeiture of the EMD, as applicable, and award to the next eligible bidder, without prejudice to NCCF's other rights.

7. QUALITY ASSURANCE, INSPECTION AND REPLACEMENT

- 7.1 Every consignment shall be subject to inspection, weighment and acceptance by NCCF and/or the consignee. Acceptance of one consignment shall not waive the right to reject any subsequent consignment.
- 7.2 Vegetables and fresh produce shall conform to the specifications in Schedule A and shall be fresh, clean, sound, wholesome and free from infestation, decay, excessive moisture, adulteration and foreign matter.
- 7.3 Packaged, dairy and medical-diet items shall be supplied in intact original packs of the prescribed size, with legible batch number, manufacturing/packing date, expiry/use-by date, FSSAI details and other statutory declarations. Expired, near-expiry, leaking, swollen, tampered or damaged packs shall not be accepted.
- 7.4 Cold-chain/refrigerated conditions required for butter, paneer, curd, chhachh or any other temperature-sensitive item shall be maintained throughout transportation and delivery.
- 7.5 Rejected fresh/perishable material shall be removed and replaced immediately or within the time directed by the consignee, generally on the same day. Rejected packaged items shall be replaced within twenty-four hours or the shorter period prescribed by the consignee.
- 7.6 NCCF/consignee may draw samples and arrange testing through an FSSAI-recognised/NABL-accredited laboratory. If a sample fails, testing charges, replacement costs and consequential losses shall be borne by the supplier.
- 7.7 The supplier shall provide invoices, batch/quality certificates, test reports, FSSAI documents and any other records required by NCCF.

8. Labour Law Compliance

Supplier shall comply with:

- EPF
- ESI
- Minimum Wages
- Bonus
- Contract Labour Act
- Occupational Safety laws, etc

and indemnify NCCF.

9. DELIVERY, RISK PURCHASE, LIQUIDATED DAMAGES AND PENALTIES

- 9.1 Supply shall be made strictly against daily/periodic indents and within the delivery windows specified by NCCF/consignee. The supplier shall maintain adequate stocks, manpower, vehicles and cold-chain arrangements for uninterrupted supply at all designated locations.
- 9.2 Short supply, delayed supply, refusal to supply, failure to replace rejected goods or supply of substandard goods shall constitute default. NCCF may procure the requirement from an alternative source at the supplier's risk and cost and recover the differential cost and incidental expenses.
- 9.3 Any penalty, recovery, rejection, liquidated damages, blacklisting consequence or financial liability imposed upon NCCF by the Department attributable to supplier's default shall be recoverable in full from the supplier without limitation.
- 9.4 Without prejudice to risk purchase and other remedies, NCCF may levy liquidated damages/penalty up to ten per cent of the value of the delayed, short-supplied or rejected quantity, as specified in the Work Order and after giving reasonable opportunity to the supplier.
- 9.5 Repeated quality failure, persistent delay, abandonment, fraudulent documentation or inability to maintain continuity of supply may result in suspension of further supplies, termination, forfeiture/adjustment of Performance Security and debarment/blacklisting after due process.
- 9.6 Penalties and recoveries may be adjusted from pending bills, Performance Security or any other amount payable to the supplier.

10 PAYMENT TERMS

- 10.1 Supplier expressly accepts the back-to-back payment mechanism and irrevocably waives any claim for interest, delayed payment compensation or damages against NCCF on account of delayed release of funds by the client Department.
- 10.2 Payment shall be released to the successful vendor only after NCCF receives the corresponding payment from the concerned client department for the respective quantity supplied. NCCF will not be liable to make any payment if not received from the client department for what so ever reason.
- 10.3 No advance payment shall be made by NCCF under any circumstances.
- 10.4 All payments shall be subject to applicable statutory deductions and NCCF's approved service margin.
- 10.5 Vendor must submit: (i) Original GST invoice in the name of NCCF Delhi Branch; (ii) Proof of uploading invoice on GST portal (screenshot/ARN/IRN); (iii) Bank details & PAN copy.
- 10.6 NCCF shall release payment within 15 working days of receiving payment from the client Department, subject to verification. Payment shall be made after inspection, and acceptance of goods, subject to submission of complete documents.
- 10.7 GST component will be released only if invoice is uploaded correctly and ITC is available.
- 10.8 Supplier shall timely file GST returns and correctly upload invoice details.
- 10.9 Supplier shall maintain continuous GST compliance.
- 10.10 If NCCF loses Input Tax Credit for any reason attributable to supplier, the entire amount together with interest, penalty or demand shall be recoverable from supplier.
- 10.11 Any denial/reversal of ITC due to vendor fault shall be recovered from the vendor's bills/security.
- 10.12 Final payment subject to reconciliation and fulfilment of replacement/warranty obligations.
- 10.13 NCCF reserves the right to deduct penalties, damages, replacement costs, or extra procurement costs due to the vendor's default.
- 10.14 NCCF reserves the right to withhold payment in case of non-compliance or defective supplies.
- 10.15 NCCF shall have the unrestricted right to recover, deduct or set-off any amount recoverable from the supplier against any amount payable to the supplier under this or any other contract with NCCF.
- 10.16 Any statutory change in GST rate during the contract period shall be dealt with strictly in accordance with Government notifications. No claim shall be entertained on account of increase in operational cost, mandi price, transportation cost, wages or fuel except statutory variation in GST where legally admissible.

11. FORCE MAJEURE

- 11.1 Neither party shall be liable for failure or delay caused solely by an event beyond its reasonable control and not arising from its fault or negligence, such as war, flood, earthquake, epidemic, government embargo or another comparable event.
- 11.2 The affected party shall notify the other party in writing within three calendar days of becoming aware of the event, with supporting evidence, expected duration and mitigation measures.
- 11.3 The supplier shall continue performance to the extent reasonably possible and shall use all reasonable alternative means to minimise disruption. Market price fluctuation, shortage of funds, vehicle breakdown, labour shortage or failure of a subcontractor shall not ordinarily constitute force majeure.
- 11.4 If force majeure continues for a period that materially affects the requirement, NCCF may reduce, suspend or terminate the order without liability for undelivered quantities.

12. ETHICS, INTEGRITY AND LEGAL/AUDIT PROTECTION

- 12.1 Bidders and their employees/agents shall maintain the highest standards of integrity and shall not engage in fraud, corruption, bribery, collusion, bid rigging, coercion, conflict of interest, undue influence or any other prohibited practice.
- 12.2 Any false, misleading, fabricated, forged or suppressed information/document may result in rejection of bid, termination of contract, invocation/forfeiture of security, recovery of losses, debarment/blacklisting and legal action, without prejudice to other rights.

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- 12.3** NCCF may verify any certificate, registration, work order, tax return, bank detail or declaration from the issuing authority and may call for originals at any stage.
- 12.4** The bidder shall disclose any actual or potential conflict of interest and shall comply with applicable anti-corruption, vigilance, tax, food safety, labour and transport laws.
- 12.5** The bidder shall preserve all supply, quality, tax, payment and delivery records for audit/inspection for the period prescribed by law or the Work Order.

13. NCCF RIGHTS, CORRIGENDUM AND CLARIFICATIONS

- 13.1** NCCF reserves the right to accept or reject any or all bids, cancel, postpone, suspend, modify or supplement this EOI, reduce/increase quantities, split the award or not place any order, subject to applicable rules and approval of the competent authority.
- 13.2** Any corrigendum, modification or clarification shall be uploaded on www.nccfindia.com and/or communicated to participating bidders. Such corrigendum shall form an integral part of the EOI.
- 13.3** NCCF may seek clarification or additional information without permitting a material change in the bid. Failure to respond within the stipulated period may result in rejection.
- 13.4** In case of ambiguity, NCCF's written interpretation shall apply for the procurement process, subject to applicable law and the dispute-resolution provisions.
- 13.5** The final award and quantities are contingent upon NCCF receiving the corresponding requirement/order from the client department. No minimum business is guaranteed.
- 13.6** NCCF may increase, decrease or delete any item without compensation.
- 13.7** "NCCF reserves the absolute right to accept or reject any bid, reject any item or schedule, negotiate with one or more bidders, abandon the procurement process, invite fresh bids, or annul the entire process at any stage without assigning any reason and without incurring any liability whatsoever."
- 13.8** Mere participation in this EOI shall not confer any right upon any bidder for award of contract. No bidder shall be entitled to claim any compensation, damages, loss of profit or reimbursement of costs merely because NCCF cancels, postpones, modifies or abandons the procurement process.
- 13.9** Submission of forged invoices, fake GST returns, manipulated FSSAI licences or forged experience certificates shall result in immediate termination and criminal proceedings wherever warranted.
- 13.10** NCCF may suspend supplies immediately where continuation is likely to affect public health, prison administration or food safety.
- 13.11** Failure or delay by NCCF in exercising any right or remedy under the EOI or the contract shall not constitute a waiver of such right nor prevent its subsequent exercise.
- 13.12** NCCF may simultaneously engage one or more alternate suppliers without notice whenever continuity of supply is affected.
- 13.13** NCCF may evaluate supplier performance on quality, punctuality, responsiveness and statutory compliance. Unsatisfactory performance may be considered while awarding future contracts.
- 13.14** NCCF shall have the right to suspend the work if required.

14. SUBCONTRACTING, CONFIDENTIALITY AND USE OF NCCF NAME

- 14.1** The supplier shall not assign, sublet or subcontract the whole or any material part of the contract without prior written approval of NCCF. Approval, if granted, shall not relieve the supplier of any obligation or liability.
- 14.2** The supplier shall keep confidential all non-public information received from NCCF/client department and shall not disclose or use it except for performance of the contract.
- 14.3** The name, logo, letterhead, documents or authority of NCCF shall not be used for advertising, borrowing, representation to third parties or any purpose not specifically authorised in writing. Misuse may lead to termination, debarment and legal action.
- 14.4** There shall be no privity of contract between the supplier and the client department/consignee; the supplier's contractual relationship shall be with NCCF only.

15. INDEMNITY

The supplier shall indemnify, defend and keep indemnified NCCF, its officers, employees and representatives against all actions, claims, proceedings, damages, penalties, losses, liabilities, costs, taxes, interest and expenses (including legal expenses) arising out of:

- breach of contract;
- negligence;
- supply of defective goods;
- statutory violations;
- labour disputes;

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- GST liability;
- food safety violations;
- third party claims;
- death or injury;
- intellectual property infringement.

This indemnity shall survive expiry or termination of the contract.

Risk Purchase and Cost Recovery:

If the Supplier fails to supply the goods as per the terms of the EOI/Work Order, including delay, short supply, refusal to supply, or supply of substandard goods, NCCF shall be entitled to procure the required goods from alternative source(s) at the sole risk and cost of the Supplier, without prejudice to its other rights and remedies. The Supplier shall be liable to reimburse NCCF for the differential cost, incidental expenses, and any loss, penalty or recovery imposed upon NCCF by the client department due to such default. NCCF shall have the right to recover such amounts by adjustment against any dues, EMD, Performance Security or any other amount payable to the Supplier, and the balance, if any, shall be recoverable as arrears under applicable law.

16. TERMINATION

- 16.1** NCCF may terminate the contract, in whole or in part, by written notice for persistent delay, repeated quality failure, short supply, refusal to replace rejected goods, breach of a material term, fraudulent conduct, insolvency, liquidation, cessation of business or violation of law.
- 16.2** Termination for default shall be without prejudice to NCCF's right to invoke/adjust Performance Security, undertake risk purchase, recover losses and take debarment/blacklisting action after due process.
- 16.3** NCCF may also terminate the contract for convenience, in whole or in part, by reasonable written notice. In such case, the supplier shall be entitled only to payment for goods duly supplied and accepted up to the effective date of termination.
- 16.4** On termination, the supplier shall immediately return NCCF/client documents and cooperate in orderly transition of the supply arrangement.
- 16.5** NCCF may terminate the Contract/Work Order, in whole or in part, at any time by written notice if the Supplier fails to perform any contractual obligation, including delay, short supply, supply of substandard goods, breach of any material term, submission of false documents, insolvency, blacklisting/debarment, or violation of applicable laws. NCCF may also terminate the Contract in public interest or upon cancellation/reduction of the requirement by the client department. Such termination shall be without prejudice to NCCF's right to recover losses, invoke the Performance Security, undertake risk purchase, adjust dues, and take any other action available under the Contract or applicable law.

17. DISPUTE RESOLUTION AND JURISDICTION

- 17.1** The parties shall first attempt to resolve any dispute amicably through written representation and discussion within thirty days.
- 17.2** Unresolved disputes shall be referred to a sole arbitrator appointed by mutual consent; failing mutual agreement, appointment shall be made in accordance with the Arbitration and Conciliation Act, 1996, as amended.
- 17.3** The seat and venue of arbitration shall be New Delhi and the proceedings shall be conducted in English. The arbitral award shall be final and binding, subject to applicable law.
- 17.4** Courts at New Delhi shall have exclusive jurisdiction. Pending resolution, the supplier shall continue performance unless directed otherwise by NCCF.

18. GENERAL AND ORDER OF PRECEDENCE

- 18.1** Rates shall remain firm for the entire supply period and shall not be revised due to market fluctuation, transport, labour, cold-chain or other cost variation.
- 18.2** The supplier shall comply with all applicable statutory requirements and shall be solely responsible for its employees, vehicles, taxes, licences, insurance and operational arrangements.
- 18.3** Any loss or damage caused by the supplier, its personnel or vehicles shall be made good by the supplier.
- 18.4** In case of inconsistency, the Letter of Award/Work Order, corrigenda and specific conditions shall prevail over the general provisions of this EOI to the extent of the inconsistency.

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Survival Clause

The following clauses shall survive termination or expiry:

- Indemnity
- Confidentiality
- Tax liabilities
- Audit
- Arbitration
- Recovery
- Set-off
- Jurisdiction

CONTACT DETAILS FOR CLARIFICATION

For any clarification regarding the EOI, bidders may contact the following official during office hours:

Name: Sh. Tarun

Contact Number: +91-8802057340

Office Address: NCCF of India Ltd., Delhi Branch, B-1-A-95, Vishal Bhawan, Nehru Place, New Delhi – 110019

Email: ncfdli@rediffmail.com

For National Cooperative Consumers' Federation of India Limited

Signature: 

Name: Shivani Sharma
Designation: Branch Manager
NCCF, Delhi Branch
Office Seal

दिल्ली शाखा
भारतीय राष्ट्रीय उपभोक्ता सहकारी संघ मर्यादित
वी-1-ए-95, विशाल भवन, नई दिल्ली-110019
(उपभोक्ता मामले, खाद्य एवं सार्वजनिक वितरण मंत्रालय)
भारत सरकार

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LIMITED

Delhi Branch, B-1-A-95, Vishal Bhawan, Nehru Place, New Delhi - 110019

Email: ncfdli@rediffmail.com

ANNEXURE-I(A)**SCHEDULE A: SEASONAL VEGETABLES - ITEM-WISE APPROXIMATE QUANTITY AND SPECIFICATIONS**

S. No.	Item	Specification	Approx. Qty. (kg)
1	Brinjal Round (Baingan)	Brinjal (round/long type), uniform, dark purple colour, soft shiny surface, green top and stem, not heavy for size, free from blemishes and worms.	7,098.87
2	Frozen Peas	Packed in an insulated box with dry ice and maintained in suitable frozen condition.	4,914.90
3	Ghiya/Lauki	Light to medium green; round/long shape; green top and stem; fresh and firm; should break with a snap; not overripe; uniform; small seeds.	14,561.52
4	Cabbage	Light green to white; heavy for size; each head firm and solid; leaves fresh and tightly wrapped; free from worms and decay.	4,095.75
5	Karela	Bitter gourd/karela of standard marketable variety, fresh, uniform and conforming to applicable quality standards.	5,734.05
6	Carrot	Conical, uniform shape; short stem; fresh smooth skin; even shape; crisp and should break when bent.	1,638.30
7	Bhindi	Typical green colour; fresh; fine, soft and silky texture; no buds or hard seeds; should snap when bent; no roots/mud; free from insects and decay.	20,888.33
8	Potato	Low moisture and low sugar content; evenly shaped; no deep-set eyes/spots; no decay or worm injury; no discolouration; neither overripe nor raw; not sprouted.	54,018.54
9	Pumpkin/Sita Phal	Round or long shaped; orange outer surface; firm stem; smooth and uniform; free from worm injury.	17,611.73
10	Kundru	Bright to dark green; firm, crisp and not overripe; length approximately 4-8 cm and diameter approximately 1-3 cm.	3,276.60
11	Parwal	Fresh green colour; fine, soft texture; tender; no hard seeds; should snap when bent; free from roots, mud, insects and decay.	18,931.18
12	Beans (Sem ki Fali/French Beans)	Bright green; crisp and long; should snap when bent; not mouldy or wilted; tender; free from strings and overdeveloped seeds.	1,638.30
13	Tomato	Mature but not overripe; smooth and firm; pulpy; no decay, green patches or cracks; round shape; bright red/dark orange.	18,300.80
14	Onion	Uniform and sound bulbs; dry skin; free from decay, excessive moisture and sprouting.	29,907.15
15	Coriander	Hara dhania; bright green; fresh; without roots, flowers, seeds or mud.	2,666.00
16	Garlic	Dry, large bulbs and cloves; firm and dry externally; free from fungus or black stains; uniform size.	2,666.00
17	Fresh Ginger	Fully grown; clean; non-fibrous; with intact skin; free from roots and mud; should snap at joints with a crack.	3,332.50
18	Green Chilli	Dark green; fresh and firm; approximately 3-6 inches in length; free from damage and decay.	3,332.50
GRAND TOTAL			214,613.00

Notes: The quantities are indicative. The bidder shall not change the item description or add classifications such as frozen/paste, except where specifically stated. Actual supply shall be governed by the indents and acceptance of the consignee.

ANNEXURE-I(B)**SCHEDULE B: MEDICAL DIET ITEMS FOR ALL JAILS - AUGUST 2026**

S. No.	Item	Pack / Specification	Approx. Qty.	Unit
1	Banana	Fresh, clean, sound and marketable quality	1,500	Kg
2	Papaya	Fresh, clean, sound and marketable quality	1,500	Kg
3	Mosambi	Fresh, clean, sound and marketable quality	1,500	Kg
4	Cucumber (Kheera)	Fresh, clean, sound and marketable quality	2,000	Kg
5	Tomato	Fresh, firm and marketable quality	2,000	Kg
6	Onion	Fresh, sound, dry and free from sprouting/decay	2,000	Kg
7	Dry Daliya	1 kg per packet; packed product with valid FSSAI certification of authorised vendor	1,000	Kg
8	Butter	100 g per packet; packed product with valid FSSAI certification of authorised vendor	1,000	Kg
9	Chhachh	200 ml per packet; tetra pack with valid FSSAI certification	500	Litre
10	Juice (Mix)	200 ml per packet; tetra pack with valid FSSAI certification	500	Litre
11	Paneer	200 g per packet; packed product with valid FSSAI certification of authorised vendor	1,000	Kg
12	Coconut Water (Mix)	200 ml per packet; tetra pack with valid FSSAI certification	1,000	Litre

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Note: The aggregate numerical requirement for Schedule B is 15,500 in mixed units. Item-wise quantities and units shown above shall govern.

ANNEXURE-I(C)**SCHEDULE C: DIETARY ITEMS - AUGUST 2026**

S. No.	Item	Pack / Specification	Approx. Qty.	Unit
1	Bread	700 g per packet	1,650	Packet
2	Salad (Cucumber)	Fresh, clean and marketable quality	375	Kg
3	Curd	Fresh, hygienically packed and FSSAI compliant	375	Kg
4	Peas	Fresh/frozen as directed by the consignee and of acceptable quality	40	Kg
5	Paneer	Fresh, hygienically packed and FSSAI compliant	375	Kg
6	Butter	Packed product with valid FSSAI certification	260	Kg

Note: Quantities are approximate monthly requirements. As the items are expressed in different units, the item-wise quantities and units stated above shall govern.

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ANNEXURE-II**TECHNICAL BID FORM**

S. No.	Particular	Bidder's Response
1.	Name of bidder/firm	
2.	Legal status (proprietorship/partnership/company/etc.)	
3.	Registered office address	
4.	Operational address/godown address	
5.	Name and designation of authorised signatory	
6.	Mobile number and email	
7.	PAN	
8.	GST registration number (if applicable)	
9.	FSSAI registration/licence number (if applicable)	
10.	Bank name, account number and IFSC	
11.	Years of relevant experience	
12.	Major institutional clients/work orders enclosed	
13.	Available vehicles/logistics arrangements	
14.	Whether blacklisted/debarred (Yes/No; if yes, details)	

Checklist of Enclosures

- ☐ Registration/incorporation document
☐ PAN and GST registration (where applicable)
☐ FSSAI registration/licence (where applicable)
☐ Manufacturer/authorised-vendor certificates and product/FSSAI documents for packaged medical-diet items, wherever applicable
☐ CA-certified turnover statement bearing valid UDIN, along with audited financial statements and Income Tax Returns for FY 2023-24 and FY 2024-25.
☐ GSTR-3B for March 2026, April 2026 and May 2026 (monthly filers), or latest three quarterly returns under QRMP, with proof of active GST status
☐ Proof of payment of non-refundable EOI fee of ₹590/-
☐ Proof of payment of EMD of ₹5,00,000/-
☐ Bid Submission Form (Annexure-V)
☐ Quality/Sample Conformity Undertaking (Annexure-VII)
☐ Non-Blacklisting/Integrity Declaration (Annexure-VIII)
☐ Experience certificates/work orders
☐ Bank details/cancelled cheque
☐ Authorisation of signatory
☐ Undertaking/Declaration by the Bidder (Annexure-IV)
☐ Signed copy of complete EOI document

Place: _____

Signature: _____

Date: _____

Name & Designation: _____

Seal of Bidder

Authorised Signatory

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LIMITED

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ANNEXURE-III**FINANCIAL BID**

Important: Quote the all-inclusive delivered rate per kilogram/litre/packet, as applicable. Rates must include packing, loading, transportation, unloading, labour, refrigeration/cold-chain, statutory levies and incidental expenses. The bidder shall quote rates after considering the applicable NCCF Service Charges/Commission and taxes thereon, which shall be deducted/adjusted from the supplier's bills in accordance with the extant NCCF policy/circular in force on the last date of bid submission. Quote for every item in all schedules. In case of discrepancy, the rate in words shall prevail, subject to verification.

Rates shall remain firm notwithstanding increase in mandi prices, fuel prices, taxes (except statutory GST rate change), labour cost or transportation cost.

SCHEDULE A: SEASONAL VEGETABLES

S. No.	Item	Approx. Qty. (kg)	Rate (₹/kg)	Total Amount (₹)	Rate in Words
1	Brinjal Round (Baingan)	7,098.87			
2	Frozen Peas	4,914.90			
3	Ghiya/Lauki	14,561.52			
4	Cabbage	4,095.75			
5	Karela	5,734.05			
6	Carrot	1,638.30			
7	Bhindi	20,888.33			
8	Potato	54,018.54			
9	Pumpkin/Sita Phal	17,611.73			
10	Kundru	3,276.60			
11	Parwal	18,931.18			
12	Beans (Sem ki Fali/French Beans)	1,638.30			
13	Tomato	18,300.80			
14	Onion	29,907.15			
15	Coriander	2,666.00			
16	Garlic	2,666.00			
17	Fresh Ginger	3,332.50			
18	Green Chilli	3,332.50			
SUB-TOTAL - SCHEDULE A					

SCHEDULE B: MEDICAL DIET ITEMS

S. No.	Item / Description	Approx. Qty.	Unit	Rate (₹/Unit)	Total Amount (₹)
1	Banana - Fresh, clean, sound and marketable quality	1,500	Kg		
2	Papaya - Fresh, clean, sound and marketable quality	1,500	Kg		
3	Mosambi - Fresh, clean, sound and marketable quality	1,500	Kg		
4	Cucumber (Kheera) - Fresh, clean, sound and marketable quality	2,000	Kg		
5	Tomato - Fresh, firm and marketable quality	2,000	Kg		
6	Onion - Fresh, sound, dry and free from sprouting/decay	2,000	Kg		
7	Dry Daliya - 1 kg per packet; packed product with valid FSSAI certification of authorised vendor	1,000	Kg		
8	Butter - 100 g per packet; packed product with valid FSSAI certification of authorised vendor	1,000	Kg		

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LIMITED

Delhi Branch, B-1-A-95, Vishal Bhawan, Nehru Place, New Delhi - 110019

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S. No.	Item / Description	Approx. Qty.	Unit	Rate (₹/Unit)	Total Amount (₹)
9	Chhachh - 200 ml per packet; tetra pack with valid FSSAI certification	500	Litre		
10	Juice (Mix) - 200 ml per packet; tetra pack with valid FSSAI certification	500	Litre		
11	Paneer - 200 g per packet; packed product with valid FSSAI certification of authorised vendor	1,000	Kg		
12	Coconut Water (Mix) - 200 ml per packet; tetra pack with valid FSSAI certification	1,000	Litre		
SUB-TOTAL - SCHEDULE B					

SCHEDULE C: DIETARY ITEMS

S. No.	Item / Description	Approx. Qty.	Unit	Rate (₹/Unit)	Total Amount (₹)
1	Bread - 700 g per packet	1,650	Packet		
2	Salad (Cucumber) - Fresh, clean and marketable quality	375	Kg		
3	Curd - Fresh, hygienically packed and FSSAI compliant	375	Kg		
4	Peas - Fresh/frozen as directed by the consignee and of acceptable quality	40	Kg		
5	Paneer - Fresh, hygienically packed and FSSAI compliant	375	Kg		
6	Butter - Packed product with valid FSSAI certification	260	Kg		
SUB-TOTAL - SCHEDULE C					

SUMMARY OF FINANCIAL BID

Schedule	Quoted Amount (₹)
Schedule A - Seasonal Vegetables	
Schedule B - Medical Diet Items for All Jails	
Schedule C - Dietary Items for Lampur	
GRAND TOTAL EVALUATED AMOUNT (A+B+C)	

Financial Bid Declaration: I/We certify that the above rates are firm and all-inclusive for the stated period and that I/we have understood the approximate nature of quantities, applicable units, delivery obligations, quality/packaging requirements and all terms of the EOI.

Place: _____

Signature: _____

Date: _____

Name & Designation: _____

Seal of Bidder

Authorised Signatory

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ANNEXURE-IV

UNDERTAKING / DECLARATION BY THE BIDDER

1. I/We have read and understood the complete EOI-cum-Request for Rate Quotation and agree to abide by all its terms and conditions.
2. I/We have quoted rates independently and have not entered into any collusive arrangement or understanding with any other bidder.
3. All information and documents submitted by me/us are true, complete and authentic. NCCF may verify the same from any source.
4. I/We are not blacklisted, debarred or banned by any Government department, PSU, statutory authority, cooperative organisation or court, except as specifically disclosed in writing with this bid.
5. I/We declare that neither the bidder nor its proprietor, partners or directors has been convicted by any court of law for offences involving fraud, corruption, bribery, moral turpitude or economic offences, except as specifically disclosed in writing.
6. I/We expressly agree that in case of default, delay, refusal, short supply or supply of substandard material, NCCF shall be entitled to procure the goods from alternative sources at our risk and cost, and recover all consequential losses, damages and expenses from us.
7. I/We understand and accept that payment by NCCF shall be made strictly on a back-to-back basis after receipt of corresponding payment from the client, and we shall not claim any interest, compensation or damages on account of delay in such payment.
8. I/We acknowledge that NCCF reserves the absolute right to accept or reject our bid, cancel or modify the procurement process, split the award or not place any order without assigning any reason, and we shall have no claim whatsoever against NCCF on this account.
9. I/We understand that submission of any forged, fabricated, manipulated or misleading document or suppression of material facts shall render our bid liable to rejection and may result in forfeiture of EMD/Performance Security, termination of contract, recovery of losses, debarment/blacklisting and initiation of appropriate legal proceedings.
10. I/We possess the necessary registrations, food safety approvals, manufacturer/authorised-vendor documents wherever applicable, manpower, vehicles, cold-chain arrangements, finance and infrastructure to execute the supply satisfactorily.
11. I/We confirm that we meet the minimum average annual turnover requirement prescribed in the EOI and that the financial documents submitted by us are true and verifiable.
12. I/We understand that quantities are approximate, are expressed in the applicable unit for each item, and that the final order is contingent upon NCCF.
13. I/We shall replace rejected goods immediately and shall bear the cost of risk purchase, loss or damage arising from default attributable to me/us.
14. I/We authorize NCCF to reject the bid and take appropriate action if any declaration is found false or misleading.
15. I/We agree that, if selected, I/we shall furnish the prescribed Performance Security/Security Deposit within the stipulated time and that NCCF may adjust or forfeit the same in accordance with the EOI/Work Order in the event of default.

Name of Bidder/Firm: _____

Name of Authorised Signatory: _____

Designation: _____ **Mobile:** _____

Place: _____ **Date:** _____

**Signature of Authorised Signatory
with Seal**

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LIMITED

Delhi Branch, B-1-A-95, Vishal Bhawan, Nehru Place, New Delhi - 110019

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ANNEXURE-V**BID SUBMISSION FORM**

To,
The Branch Manager,
National Cooperative Consumers' Federation of India Limited (NCCF), Delhi Branch,
B-1-A-95, Vishal Bhawan, Nehru Place, New Delhi - 110019.

Subject: Submission of EOI for Supply of Seasonal Vegetables and Medical Diet Items for August 2026

Sir/Madam,

We, the undersigned, hereby submit our bid for the above EOI and confirm that:

1. All information and documents submitted with the bid are true, complete and authentic.
2. We have read and agree to all terms and conditions of the EOI, corrigenda and resultant Work Order/agreement.
3. Our bid shall remain valid for the period specified in the Bid Data Sheet.
4. We have not offered or given any inducement and have not entered into any collusive arrangement.
5. We have furnished the prescribed EMD, as applicable, and undertake to furnish the Performance Security and commence supply within the stipulated time, if selected.

Particular	Details / Bidder Response
Name of Bidder/Firm	
Registered Address	
Authorised Signatory	
Designation	
Mobile / Email	
Date / Place	
Signature and Seal	

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ANNEXURE-VI**EOI Fee / EMD / Performance Security Payment Details**

Particular	Details / Bidder Response
Name of Bidder	
EOI Reference No.	
Payment Type	EOI Fee / EMD / Performance Security
Amount Deposited	
Mode	NEFT / RTGS / DD / BG / Other
UTR / Instrument No.	
Date of Payment	
Remitting Bank	
Bank details for refund, where applicable	
Authorised Signatory / Seal	

NCCF Account: NCCF of India Ltd., Account No. 1132293272, Central Bank of India, Nehru Place Branch, Delhi, IFSC CBIN0281410.

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LIMITED

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ANNEXURE-VII**QUALITY / SAMPLE CONFORMITY UNDERTAKING**

1. We hereby undertake that all vegetables, fresh produce, dairy products and packaged medical-diet items supplied by us shall conform to the specifications, approved samples/brands, FSSAI requirements and quality conditions of the EOI.
2. We shall maintain required hygiene and cold-chain conditions and shall supply only intact, properly labelled and unexpired products.
3. We agree that NCCF/consignee may inspect, sample or test any consignment. In case of rejection or test failure, we shall remove and replace the material within the prescribed time at our risk and cost and shall bear testing charges, risk-purchase difference, penalties and consequential losses attributable to us.
4. We undertake to supply material of consistent quality throughout the contract period.

Particular	Details / Bidder Response
Name of Bidder/Firm	
Authorised Signatory	
Designation	
Date / Place	
Signature and Seal	

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ANNEXURE-VIII**NON-BLACKLISTING, INTEGRITY AND ELIGIBILITY DECLARATION**

1. We have read and understood the EOI and agree to abide by all its terms and conditions.
2. We are not blacklisted, debarred, banned or suspended by any Government department, PSU, statutory authority, cooperative organisation or court, except as specifically disclosed in an attached statement.
3. We are not under insolvency, liquidation or cessation of business and our proprietor/partners/directors have not been convicted for fraud, corruption or an offence involving public harm.
4. We have not submitted any false, misleading, fabricated or suppressed information and authorise NCCF to verify all documents and declarations.
5. We have not engaged in corrupt, fraudulent, collusive, coercive or obstructive practices and have disclosed all actual or potential conflicts of interest.
6. Where applicable, we comply with restrictions on procurement from bidders of countries sharing a land border with India and shall furnish supporting registration/certification if required.
7. We undertake to comply with all applicable laws, rules, regulations and statutory requirements, including those relating to food safety, taxation, labour, transportation and other applicable laws during the currency of the contract.
8. We authorise NCCF to verify any information, document, certificate, work order or declaration submitted by us from the issuing authority and understand that failure to produce original documents, if called for, may result in rejection of our bid or termination of the contract.
9. We understand that any incorrect declaration may lead to rejection, cancellation, invocation/forfeiture of security, recovery of losses, debarment/blacklisting and legal action.

Particular	Details / Bidder Response
Name of Bidder/Firm	
Authorised Signatory	
Designation	
Contact No. / Email	
Date / Place	
Signature and Seal	