

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LTD.

Chandigarh Branch

SCO.1020-21, First Floor, Sector 22 B, Chandigarh - 160022

TENDER NOTICE

**SUPPLY OF DIETARY ARTICLES FOR THE PERIOD FROM 01.07.2026 TO 31.03.2027 IN
PRISONS OF THE HARYANA STATE FY 2026-27**

Ref: NCCF/CHD/BUSS/2026-27/

Date: 08-07-2026

1. Introduction

The National Cooperative Consumers' Federation of India Ltd. (NCCF), Chandigarh Branch, invites sealed bids from empanelled vendors for the supply of dietary articles for distribution in prisons of Haryana state. The selected vendor shall support NCCF in executing the supply in a timely, efficient, and quality-compliant manner, and in accordance with General Financial Rules (GFR), 2017 and other applicable rules.

The scope includes supply of Dietary articles conforming to FSSAI specifications. Transportation and deliver to locations specified by NCCF.

2. Tender Schedule

The tender shall be governed as per the schedule notified below Last Date for Submission of Bid: 10/07/2026 up to 02:00 PM

Submission Address: SCO.1020-21, First Floor, Sector 22 B, Chandigarh – 160022

Tender Opening: 10/07/2026 @ 04:00 PM

The bids shall remain valid for a period of 09 months from the date of submission. The contract period shall be 09 months from the date of issue of the work order, which may be extended depending upon the requirements and performance. NCCF reserves the right to modify the schedule or cancel the tender at any stage without assigning any reason.

3. Scope of Work

The successful bidder shall supply the dietary articles to the Central and District Jails in the State of Haryana, strictly in accordance with the list of items enclosed with this Tender Document. The bidder shall ensure that all dietary articles conform to the prescribed specifications, quality standards, and applicable food safety regulations. The bidder shall be responsible for Material, packing (where applicable), loading, transportation, unloading, insurance, and all other incidental activities required for the safe and timely delivery of the dietary articles to the designated Central and District Jails in Haryana, as specified by the authority.

4. Estimated Quantity

The required quantity of dietary articles and the respective delivery locations under this tender are provided in the list enclosed with this Tender Document. NCCF reserves the right to increase or decrease the required quantities and/or delivery locations during the contract period, as per administrative requirements, without any change in the accepted rates, terms, and conditions of the contract.

5. Eligibility Criteria

The bidder must be an empanelled vendor of NCCF and shall meet the following requirements:

- a) Experience in supplying to Government/PSUs/Cooperative institutions
- b) Should have minimum annual turnover of Rs 02 Crore (last 3 financial years) certified by chartered accountant.
- c) Valid GST registration, PAN and statutory compliance
- d) Affidavit confirming non-blacklisting and not debarred or declared ineligible by any Central Govt., State Govt., PSU or Autonomous body and genuineness of supplies and acceptance of tender terms
- e) Audited balance sheet for the last three financial years (2022-23, 2023-24 ,2024-25) duly signed
- f) Supporting documents, including audited financial statements, work orders, completion certificates, and CA certification, shall be submitted along with the technical bid.
- g) The Bidder shall submit all relevant and material documents in support of their eligibility.

6. Earnest Money Deposit (EMD) & Performance Security

The bidder shall submit an Earnest Money Deposit (EMD) of 5 Lakh /- through the Demand Draft/NEFT/RTGS mode, Bank: UCO Bank, Sector 22 D, Chandigarh A/c No: 01340200002654, IFSC: UCBA0000134.

1. Bid Processing Fee: Rs. 5,000/- (Non-Refundable) via Demand Draft/NEFT/RTGS
2. EMD Shall be liable to forfeiture in case:
 - a) Withdrawal of bid during validity period;
 - b) Submission of false information/documents;
 - c) Refusal to accept supply order;
 - d) Failure to furnish Performance Security within prescribed period

The successful bidder shall furnish a Performance Security within 10 days from the date of issuance of the Letter of Intent (LOI) or Purchase Order. The amount of the Performance Security shall be the same as that prescribed by the Prison Department, Haryana state.

Failure to submit the Performance Security within the stipulated time shall result in cancellation of the award and forfeiture of EMD. The Performance Security shall be released only after satisfactory completion of the contract.

7. Submission of Bids

Bids shall be submitted in a Two-Cover System consisting of a Technical Bid and a Financial Bid.

- a) The Technical Bid shall contain all eligibility documents, financial credentials, declarations, and proof of sample submission.
- b) The Financial Bid shall contain the price quotation inclusive of all costs such as material, stitching, packing, loading, transportation, labour charges, insurance, taxes, duties, levies, GST, and all incidental expenses up to the destination Jails of Haryana.
- c) Rates shall be quoted in prescribed format available on e-Tender Portal.
- d) Both covers shall be sealed and enclosed in a single outer cover superscribed appropriately and submitted within the prescribed time.

8. Evaluation of Bids

- a) The evaluation shall be carried out in two stages. Technical bids shall be evaluated first based on eligibility criteria and compliance with specifications. Only technically qualified bidders shall be considered for financial evaluation.
- b) The contract shall be awarded to the lowest quoted bidder (L1). In case of tie, selection may be made through a transparent method such as lottery. NCCF reserves the right to negotiate with the L1 bidder.

9. Payment Terms

- a) Payment shall be released to the successful vendor only after NCCF receives the corresponding payment from the concerned department for the respective quantity supplied. NCCF will not be liable to make any payment if not received from the department for what so ever reason.
- b) No advance payment shall be made by NCCF under any circumstances.
- c) All payments shall be subject to applicable statutory deductions and NCCF's approved service margin.
- d) Vendor must submit:
 - 1. Original GST invoice in the name of NCCF Chandigarh Branch;
 - 2. Proof of uploading invoice on GST portal (screenshot/ARN/IRN);
 - 3. Bank details & PAN copy.
- e) NCCF shall release payment within 15 working days of receiving payment from the Department, subject to verification. Payment shall be made after inspection, and acceptance of goods, subject to submission of proper invoice and complete documents.
- f) GST component will be released only if invoice is uploaded correctly and ITC is available.

- g) Any denial/reversal of ITC due to vendor fault shall be recovered from the vendor's bills/security.
- h) Final payment shall be subject to reconciliation.
- i) NCCF reserves the right to deduct penalties, damages, replacement costs, or extra procurement costs due to the vendor's default.
- j) NCCF reserves the right to withhold payment in case of non-compliance in supplies.

10. Quality Assurance

1. Quality Assurance Framework & Inspecting Authority
 - a) All Dietary articles supplied shall conform to specifications prescribed under FSSAI norms, AGMARK standards, BIS standards and any specifications prescribed by the department.
 - b) The supplied articles shall be fresh, wholesome, free from adulteration and fit for human consumption.
 - c) The Department reserves the right to get samples tested from any government/ NABL accredited laboratory.
 - d) In case any article is found sub-standard, adulterated, damaged or unfit for consumption, the same shall be rejected.
 - e) Inspecting Authority Access: The Competent Sourcing Authority, NCCF Quality Officers, or third-party inspectors appointed by the procuring entity reserve the right to enter, inspect, and audit any operational warehouse, packaging plant, or transit vehicle at any hour without prior notice.
 - f) The bidder shall upload/scanned copies of the latest valid test report(s) issued by the Food Safety and Standards Authority of India (FSSAI) or any other Government-approved/accredited laboratory/competent Government agency along with the tender documents at the time of bid submission.
 - g) The bidder shall also submit, free of cost, a sample of the respective quoted items) corresponding to the uploaded test report to the NCCF office within the stipulated period prescribed by the entity. The sample submitted shall be of the same specification and quality as offered in the bid.
 - h) The Department reserves the right to get the submitted sample tested/analysed from any Government laboratory, NABL-accredited laboratory, or any other competent agency, as deemed appropriate. In case the sample fails to conform to the prescribed standards, specifications, or quality parameters, the bid shall be liable for rejection and further action may be taken as per the terms and conditions of the tender.
 - i) Random Field Sampling: Independent of the supplier's pre-distribution test reports, the Inspecting Authority may extract random composite samples from the storage point, transit stage, or final delivery nodes.
 - j) Cost Liability for Failure: If a randomly extracted sample fails to meet the mandated FSSAI criteria during independent testing, the cost of the laboratory evaluation will be recovered entirely from the supplier's pending bills.
2. Delivery of Articles

- a) Supply shall be made directly to the concerned Jail(s) as per indents issued by the Department.
- b) The supplier shall give undertaking & ensure uninterrupted and timely supply throughout the contract period.
- c) Emergency supplies, if required, shall be supplied within the time prescribed by the Department.
- d) Delay in supply shall attract penalty as prescribed under these conditions.

11. PENALTY FOR DELAY

- a) In case of delayed supply, penalty may be
- b) imposed by the competent authority.
- c) Repeated delay shall render the supplier liable for cancellation of contract and forfeiture of Performance Security.
- d) The Department may procure the articles from alternate sources at the risk and cost of the defaulting supplier.
- e) In case any food poisoning, contamination or health hazard is reported due to supplied articles and established through inquiry/laboratory testing, the supplier shall be solely responsible and liable for all legal and financial consequences.

12. Risk Purchase Clause

In case of failure by the supplier to deliver the goods within the stipulated time or to meet contractual obligations, NCCF reserves the right to procure the goods from alternate sources at the risk and cost of the supplier. Any additional expenditure incurred shall be recovered from the supplier.

13. Pricing Conditions

- a) The quoted price shall be all-inclusive, covering the cost of materials, manufacturing, stitching, packaging, transportation, and applicable taxes, including GST. The price shall remain firm and no escalation shall be permitted except for statutory changes in taxes.
- b) The quoted price shall be firm and final during the entire contract period. No escalation will be allowed on any ground except change in statutory tax/GST rates by Government year (fall clause).
- c) NCCF reserves the right to negotiate with the L1 bidder in accordance with provisions of the Haryana Transparency in Public Procurement Act and Rules, as applicable.
- d) No advance payment shall be admissible.
- e) Statutory deductions shall be made as per applicable rules

14. RATE CONTRACT

- a) The rates finalized through this tender shall remain binding during the contract period.
- b) The Department reserves the right to increase or decrease quantities as per actual requirement.
- c) No claim on account of variation in quantity shall be entertained.

15. Indemnity

The supplier shall indemnify NCCF against all claims, losses, damages, or legal liabilities rising out of defective supply, negligence, or breach of contract.

16. Blacklisting

The bidder shall be liable for blacklisting for a minimum period of three years in case of submission of false documents, supply of substandard goods, non-performance, or engagement in fraudulent or unethical practices or Breach of confidentiality.

17. Inspection & Acceptance

All supplies shall be subject to inspection by authorized representatives of NCCF or the Department. Pre-shipment inspection and third-party inspection may be conducted if required. Final acceptance shall be based on verification at the delivery location.

18. Termination of Contract

NCCF reserves the right to terminate the contract in case of non-performance, delay, breach of terms, insolvency, or fraudulent practices by the supplier, without prejudice to other legal remedies.

Termination for Default

1. NCCF may terminate the contract, in whole or in part, by issuing a written notice to the supplier, in event of:
 - a) Persistent delay in supply;
 - b) Repeated quality failures;
 - c) Breach of any term or condition;
 - d) Insolvency, liquidation, or cessation of business by the supplier
- A. Termination under this clause shall be without prejudice to NCCF's right to recover losses or damages.

Termination for Convenience

NCCF reserves the right to terminate the contract at its discretion, in whole or in part, by giving reasonable written notice, without assigning any reason and without incurring any liability, other than the payment for goods duly supplied and accepted up to the termination.

19. Force Majeure

- a) Neither party shall be liable for forfeiture of performance due to causes such as natural calamity, riots, war, or any event beyond reasonable control of the parties.
- b) The affected party must notify the other party in writing within 7 days of such circumstances.

20. ARBITRATION

Disputes or differences, if any, arising under the contract, shall be referred to the arbitration of sole-arbitrator to be appointed by the mutual consent of both the parties. The arbitration proceedings shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 (as amended from time to time). The venue and seat of arbitration shall be Chandigarh, India, and the language of arbitration shall be English.

21. NCCF's Rights

NCCF reserves the right to:-

- a) Reject all or any bids without assigning any reason.
- b) Conditional bids shall be rejected.
- c) Incomplete bids shall be liable for rejection.
- d) Corrigendum/addendum, if any, shall be uploaded only on the e-Tender Portal and shall form part of the tender document.
- e) The bidder shall be deemed to have carefully examined all tender conditions before submission of bid. All declarations, undertakings, reports and other related documents must be exclusively customized for this tender, submitted strictly on legal paper, ensuring no generic or non-tender-specific submissions are accepted.
- f) The successful bidder shall comply with all Central Government, State Government, Food Safety and other statutory provisions applicable during the contract period.
- g) To modify, suspend, change or supplement this tender at any stage. Any change to this tender document shall be uploaded on NCCF website <http://NCCF-india.com>.
- h) In case of any ambiguity/dispute in the interpretation of any of the clauses in this Tender Document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.
- i) At any stage, if it is found that the vendor (Proprietorship, Partnership, Private Limited Company, etc) has given incorrect and misleading certificate/information/documents), NCCF shall free to take suitable action including cancellation of contract, forfeiture of security / Tender security amount, blacklisting of the applicant, etc.
- j) Call for any additional information/documents from experienced firm (Proprietorship, Partnership, Private Limited Company, etc) and same shall be submitted by them to NCCF within given time period.
- k) It may kindly be noted that Government of India or any State Government in India shall not be a party to this transaction.
- l) NCCF shall be at liberty to postpone / cancel the tender and accept or reject any bid without giving any reason whatsoever.
- m) NCCF shall terminate the empanelment of a Business Associate if they have competed against NCCF in any bid either individually, as a partner or in a Joint Venture.
- n) Violation of any terms & conditions of this tender may lead to termination/blacklisting/penalty.

Subletting

- a) The vendor shall not sublet, subcontract, or assign the contract to any third party.
- b) Any attempt to subletting shall lead to termination, blacklisting and forfeiture of Security Amount.

Corrupt or Fraudulent Practices.

- a) It is expected that the vendors who wish to apply for this tender have highest standards of ethics.
- b) NCCF will reject tender if it determines that the vendor recommended for award has engaged in corrupt or fraudulent practices while competing for this tender.
- c) NCCF may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded or contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

General Clause

Misuse of NCCF name, logo or letter head, etc shall lead to blacklisting including forfeiture of EMD but not limited initiation of legal proceedings.

Integrity & Anti-Corruption Clause:

The supplier shall not engage in any corrupt, fraudulent, collusive, or coercive practices. If such activities are detected, NCCF may cancel the contract immediately and may blacklist the supplier, impose penalty and take legal action as per applicable laws

22. Legal & Audit Protection Clause

Submission of false, misleading, fabricated, or suppressed information at any stage of the tender process shall result in one or more of the following actions, at the sole discretion of NCCF:

- a) Rejection of the bid;
- b) Termination of the contract, if already awarded;
- c) Forfeiture of Earnest Money Deposit/Performance Security;
- d) Blacklisting/debarring of the bidder;
- e) Recovery of losses or damages suffered by NCCF;
- f) Intimation of appropriate legal action as per applicable laws.

Such action shall be without prejudice to NCCF's other contractual and statutory rights.



List of Location and Dietary Articles with Quantity

Demand of Dietary Articles for the period from 01.07.2026 to 31.03.2027 (in Quintals)																					
Name of Item	CJ AMB	CJ-I HSR	CJ-II HSR	DJ BWN	DJ JIND	DJ KTL	DJ KNL	DJ KKR	DJ RTK	DJ SRS	DJ SPT	DJ GGM	DJ JUR	DJ FBD	DJ YNR	DJ NNL	DJ PPT	DJ NUH	DJ RWR	DJ PWL	Total
Wheat	3000	3150	1500	2308.5	1800	1050	3465	1150	1600	2450	2300	5400	1382	5625	1875	1000	1610	1800	700	100	43265.5
Mustard Seed	0	1800	0	0	0	0	0	0	0	900	0	0	0	0	0	0	0	0	0	0	2700
Urad Sabut	93	81	55	69.5	35	27	102	35.1	47	36	45	145	47.45	145	47.5	20	60	30	20	1.8	1142.35
Moong Sabut	97	81	55	69.5	35	27	102	35.1	65	36	45	156	47.45	145	47.5	21	60	30	20	1.8	1176.35
Masur Sabut	93	81	55	69.5	35	27	102	35.1	47	36	45	144	47.45	145	47.5	19.5	60	30	20	1.8	1140.85
Rajma	94	81	55	69.5	35	27	102	35.1	48	36	45	148	47.45	145	47.5	21.5	60	30	20	1.8	1148.85
Whit channa	93	81	55	69.5	35	27	102	35.1	48	36	45	146	47.45	145	47.5	16	60	30	20	1.8	1140.35
Black Channa	94	81	45	69.5	35	27	102	35.1	50	36	45	150	47.45	145	47.5	16	60	30	20	1.8	1137.35
Channa dal	94	81	55	69.5	35	27	102	35.1	47	36	45	165	47.45	145	47.5	21.5	60	30	20	1.8	1164.85
Red Chilly	7	12.24	8	10.8	35	2.25	14	4.72	3.5	8	6	13	4.15	13.5	3.5	1.8	6.4	1.5	2	1.2	158.55
Dhania Whole	9	14.4	8	10.8	7.5	4.5	14	4.72	3.5	8	6	14	4.15	13.5	4.4	2.3	5.7	1.5	2	0.6	138.57
Haldi whole	12	14.4	11	14.4	7.5	4.5	14	4.72	3.5	8.5	7.5	18	5.52	18	6	2.3	8.4	2	2.3	0.9	165.44
Tea Leaves	14	13.5	8	10.12	6.3	3.8	15	5.06	3	9.5	6	21	6.91	16.5	7.2	3	7.4	5	3	0.4	164.69
Salt Iodized	82	94	65	60.48	51	28	120	42	30	55	45	135	41.47	135	38	20	56	45	16	5	1163.95
Refined Oil	84	33	21	25.35	18	9.3	37.5	40.5	15	24.8	18.9	25.5	17.28	54	18.9	7.2	21	16.2	0	0	487.38

The items are to be supplied to the 20 jails as per list mentioned above. And after completion of tender Wheat and Mustard Seed shall be supplied immediately and remaining items shall be supplied on a quarterly basis.