

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LTD. (NCCF)
NCUI Complex, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New
Delhi – 110016

EXPRESSION OF QUOTATION (EOQ)

EOQ No.: NCCF/HO/P&A /2026-27/ _____

Date: 25.06.2026

Subject: Invitation of Quotations from Cooperative Societies/PACS on short notice (3 days) for Mobilization of Farmers and Providing Allied Arrangements for National Level Farmers' Event proposed to be held on 06.07.2026 at Delhi

National Cooperative Consumers' Federation of India Ltd. (NCCF), a Multi-State Cooperative Society registered under MSCS Act, 2002 as amended in 2023 invites sealed quotations from eligible, reputed and experienced Cooperative Societies/Primary Agricultural Credit Societies (PACS) for mobilization of farmers and providing allied arrangements for participation in the National Level Event proposed to be held at Delhi on 06.07.2026 to commemorate the completion of five years of the Ministry of Cooperation.

The selected Cooperative Society/PACS shall undertake the assignment on a turnkey basis in accordance with the scope of work and terms & conditions detailed below.

1. Schedule of EOQ

Particulars	Details
Date of Issue of EOQ	25.06.2026
Last Date & Time for Submission	29.06.2026 up to 11:00 AM
Mode of Submission	Physical Submission Only (Dak Section)
Opening of Quotations	29.06.2026 at 11:30 AM
Place of Submission	Administration Section, NCCF Head Office, NCUI Complex, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi – 110016

2. Scope of Work

The selected Cooperative Society/PACS shall be responsible for mobilization of farmers and providing all associated arrangements necessary for their participation in the programme.

The scope of work shall broadly include the following:

A. Farmer Mobilization



- Identification and mobilization of approximately 400 farmers for participation in the event.
- Ensuring representation of genuine farmers and cooperative members.
- Coordination with NCCF and local cooperative institutions for confirmation of participants.
- Submission of participant details and attendance records as required by NCCF.

B. Transportation Arrangements

- Arrangement of transportation for farmers from designated locations to Delhi and return journey after completion of the programme.
- Deployment of suitable vehicles in compliance with applicable transport regulations.
- Provision of coordination support during travel.

C. Accommodation Arrangements

- Arrangement of accommodation for farmers wherever required.
- Ensuring safe and hygienic lodging facilities.
- Coordination of check-in and check-out activities.

D. Catering and Refreshments

Provision of meals and refreshments to participating farmers including:

- Breakfast
- Lunch
- Dinner
- Tea/refreshments
- Drinking water

The food supplied shall be hygienic, fresh and of acceptable quality.

E. Event Material

Procurement, supply and distribution of below mentioned item for 500 farmers: -

- T-Shirts with NCCF logo
- Caps with NCCF logo
- Pens
- Notepads

F. Registration and Coordination

- Registration and facilitation of farmers at the venue.
- Help desk and coordination support.
- Queue management and participant assistance.
- Liaison with NCCF officials and event organizers.

G. Miscellaneous Activities

- Any incidental arrangements required for successful participation of farmers in the programme.
- Coordination with local authorities and stakeholders wherever necessary.
- Deployment of adequate manpower for smooth execution of the assignment.



3. Eligibility Criteria

The bidder should:

- a) Be a registered Cooperative Society/PACS.
- b) Possess valid registration certificate and PAN.
- c) Submit undertaking of having experience in organizing farmer-related programmes, cooperative events, awareness programmes, training programmes or similar activities.
- d) Have adequate organizational capability and manpower to mobilize farmers and execute the assignment within the stipulated timeline.
- e) Submit self-attested copies of registration documents and other relevant credentials.
- f) The bidder shall submit an undertaking that it possesses adequate financial and organizational capacity to execute the assignment within the prescribed timeline.
- g) The bidder should not have been blacklisted, debarred, or banned by any Government department, PSU, cooperative organization, financial institution, or statutory authority.
- h) The bidder should not be involved in any major litigation, insolvency, liquidation, or proceedings that may materially affect its ability to perform the assignment.

4. Submission of Quotation

The quotation shall be submitted in a sealed envelope superscribed:

"Quotation for Mobilization of Farmers and Allied Arrangements for National Level Farmers' Event on 06.07.2026"

The quotation shall contain:

- Profile of the Cooperative Society/PACS.
- Registration Certificate.
- PAN.
- GST Registration.
- Financial quotation (**As per Annexure I**) indicating lump-sum amount inclusive of all taxes, duties, transportation, accommodation, catering, logistics, manpower and other incidental expenses.
- Acceptance of terms and conditions.

5. Payment Terms

- An advance payment equivalent to **50% of the approved contract value** may be released to the selected Cooperative Society/PACS towards mobilization of farmers and making allied arrangements for the National Level Farmers' Event.
- The balance payment shall be released upon successful completion of the assignment and submission of bills/invoices in proper format, along with all requisite supporting documents, subject to verification and scrutiny by NCCF.
- Release of payment shall be subject to satisfactory performance of the assigned work and certification by the competent authority of NCCF.

- Statutory deductions, including applicable taxes and other recoveries, if any, shall be made at source as per prevailing Government rules and regulations.

6. Liquidated Damages

- In the event of failure to mobilize the required number of farmers, non-deployment of transportation, non-provision of accommodation, failure in catering arrangements, non-supply of event materials, or any other deficiency attributable to the Cooperative Society/PACS, NCCF may impose Liquidated Damages up to ten percent (10%) of the contract value. Such recovery shall be without prejudice to any other rights or remedies available to NCCF under law.

7. Subletting / Assignment of Work

- The selected Cooperative Society/PACS shall not assign, transfer, sublet, subcontract, or otherwise part with the whole or any part of the work entrusted under this engagement to any other person, agency, firm, society, contractor, or organization without the prior written approval of NCCF.

8. Penalty for Non-Performance / Deficient Performance

- In the event of failure by the Cooperative Society/PACS to perform the work in accordance with the approved scope, timeline, specifications, or directions issued by NCCF, the competent authority of NCCF may impose appropriate penalties.

Without prejudice to any other remedy available under the contract or law, NCCF may impose penalties in the following cases:

- a) Failure to mobilize the committed number of farmers;
- b) Non-arrangement or inadequate arrangement of transportation, accommodation, catering, event materials, or manpower;
- c) Delay in execution of any activity affecting the programme schedule;
- d) Submission of incorrect participant data, fabricated records, or misleading information;
- e) Any other deficiency adversely affecting the successful conduct of the event.

The penalty may extend up to **10% of the total contract value**, depending upon the nature and extent of deficiency, and may be recovered from bills, Performance Security, advance payment, or any other amount payable to the Cooperative Society/PACS.

In cases of substantial shortfall in farmer mobilization, payment may additionally be reduced on a proportionate basis corresponding to the actual number of eligible participants mobilized.

9. Blacklisting / Debarment

If at any stage during the quotation process or execution of the assignment it is found that the Cooperative Society/PACS:

- a) has furnished false, forged, fabricated, or misleading information or documents;
- b) has obtained the contract through fraud, misrepresentation, collusion, or corrupt practices;
- c) has abandoned the work after award of the contract;
- d) has committed serious breach of contractual obligations resulting in substantial loss, disruption, or reputational damage to NCCF;
- e) has engaged in unauthorized assignment, transfer, or subletting of the work;
- f) has been found guilty of unethical practices or conduct prejudicial to the interests of NCCF;

then NCCF may, after providing a reasonable opportunity of being heard, take one or more of the following actions:

- i. Termination of the Work Order/Contract;
- ii. Forfeiture of Performance Security and/or recovery of losses;
- iii. Debarment/blacklisting of the Cooperative Society/PACS from participation in future EOIs, quotations, contracts, or procurement processes of NCCF for a period deemed appropriate by the competent authority;
- iv. Initiation of civil, criminal, or other legal proceedings as may be considered necessary.

The decision of NCCF in this regard shall be final and binding, subject to applicable law.

10. Termination

NCCF reserves the right to terminate the engagement, in whole or in part, at any time by written notice in the event of:

- a) Failure of the Cooperative Society/PACS to perform any obligation under the Work Order;
- b) Submission of false, misleading, or fabricated information;

c) Blacklisting, debarment, insolvency, or winding up of the Cooperative Society/PACS;

d) Breach of any statutory provision or contractual condition.

Upon termination, NCCF shall be entitled to recover any advance payment, losses, damages, or excess expenditure incurred on account of such termination.

11. Force Majeure

Neither party shall be held responsible for any delay or failure in performance arising out of circumstances beyond its reasonable control including acts of God, natural calamities, floods, earthquakes, epidemics, pandemics, war, civil commotion, governmental restrictions, strikes, lockouts, or any other force majeure event. The affected party shall promptly notify the other party in writing regarding the occurrence of such event.

12. Statutory Compliance

The Cooperative Society/PACS shall comply with all applicable laws, rules, regulations, notifications, and statutory requirements including but not limited to GST laws, labour laws, transport regulations, safety regulations, and any instructions issued by competent Government authorities. Any liability arising out of non-compliance shall be borne exclusively by the Cooperative Society/PACS.

13. Indemnity

The Cooperative Society/PACS shall indemnify, defend, and hold harmless NCCF, its officers, employees, and representatives against all losses, damages, claims, liabilities, penalties, costs, and expenses arising out of negligence, misconduct, breach of contract, violation of law, or acts and omissions of the Cooperative Society/PACS, its employees, agents, or representatives.

14. Integrity and Anti-Corruption

The Cooperative Society/PACS shall not directly or indirectly offer any gift, gratification, commission, inducement, or other benefit to any officer, employee, or representative of NCCF in connection with the quotation process or execution of the assignment. Any such act shall result in immediate rejection/termination and may attract legal action.

15. NCCF's Rights

NCCF reserves the right to:-

- Reject all or any bids without assigning any reason.
- To modify, suspend, change or supplement this EOI at any stage. Any change to this EOI document shall be uploaded on NCCF website <http://nccfindia.com>.

- In case of any ambiguity/ dispute in the interpretation of any of the clauses in this EOI Document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.
- At any stage, if it is found that the vendor (Proprietorship, Partnership, Private Limited Company, etc) has given incorrect and misleading certificate/information/document(s), NCCF shall free to take suitable action including cancellation of contract, forfeiture of security / EOI security amount, blacklisting of the applicant, etc.
- All for any additional information/documents from experienced firm (Proprietorship, Partnership, Private Limited Company, etc) and same shall be submitted by them to NCCF within given time period.
- It may kindly be noted that Government of India or any State Government in India shall not be a party to this transaction.
- NCCF shall be at liberty to postpone / cancel the EOI and accept or reject any bid without giving any reason whatsoever.
- NCCF shall terminate the empanelment of a Business Associate if they have competed against NCCF in any bid either individually, as a partner or in a Joint Venture.
- Violation of any terms & conditions of this EOI may lead to termination/blacklisting/penalty.
General Clause
- Misuse of NCCF name, logo or letter head, etc shall lead to blacklisting including forfeiture of EMD but not limited initiation of legal proceedings.

16. Right to Modify Quantity

NCCF reserves the right to increase or decrease the number of participating farmers, event materials, transportation requirements, accommodation arrangements, or any component of the scope of work depending upon operational requirements. Payment shall be regulated on a proportionate basis in accordance with the approved rates and actual quantities utilized.

17.Recovery of Loss

NCCF shall be entitled to recover any loss, damage, excess payment, penalty, compensation, or expenditure incurred due to failure, negligence, deficiency, or breach by the Cooperative Society/PACS from any amount payable, Performance Security, or through legal proceedings, as deemed appropriate.

18. General Terms and Conditions

- A. The selected Cooperative Society/PACS shall execute the assignment strictly as per the directions of NCCF.
- B. NCCF reserves the right to increase or decrease the number of participants depending upon actual requirements.
- C. The rates quoted shall remain valid for 15 days from the date of opening of quotations.
- D. Conditional quotations shall be rejected.



- E. NCCF reserves the right to cancel the EOQ or reject any quotation without assigning any reason.
- F. Any dispute arising out of this engagement shall be subject to the jurisdiction of courts at Delhi/New Delhi.
- G. Undertaking on the Cooperative Society/PACS letter head that they are not debarred or blacklisted and accept all terms & conditions. (Annexure II)

For and on behalf of NCCF

Administration Section

National Cooperative Consumers' Federation of India Ltd.

NCUI Complex, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi
– 110016

Annexure I			
Particulars	No. of farmers	Amount per farmer	Total Amount
Transportation Charges including meal and refreshment	400		
Accommodation	400		
Notepad, Pen, Cap(NCCF logo), T-shirt (NCCF logo)	500		
Total Amount			

ANNEXURE – II

UNDERTAKING REGARDING NON-BLACKLISTING / NON-DEBARMENT

(To be submitted on the Letterhead of the Cooperative Society/PACS)

To,
The GM (P&A)
National Cooperative Consumers' Federation of India Ltd. (NCCF)
NCUI Complex, 3, Siri Institutional Area,
August Kranti Marg, Hauz Khas, New Delhi – 110016

Date:-

Subject: Undertaking regarding Non-Blacklisting / Non-Debarment

I/We, _____, authorized representative of
_____ (Name of Cooperative Society/PACS), having its
registered office at _____,
hereby solemnly affirm and declare that:

1. Our Cooperative Society/PACS has not been blacklisted, debarred, banned, suspended, or otherwise declared ineligible for participation in any EOQ, quotation, contract, or procurement process by any Central Government Department, State Government Department, Public Sector Undertaking (PSU), Autonomous Body, Cooperative Institution, or any other Government/Statutory Authority from starting to as on the date of submission of this undertaking.
2. No order of blacklisting, debarment, suspension, or prohibition restricting participation in Government or Cooperative procurement activities is currently in force against our Cooperative Society/PACS.
3. The information furnished in this undertaking is true and correct to the best of my/our knowledge and belief.
4. In case any information furnished herein is found to be false, incorrect, or misleading at any stage, NCCF shall be at liberty to reject our quotation/proposal and take appropriate legal action as per applicable laws, including termination of engagement, without any notice or liability.
5. The present undertaking has been executed voluntarily and in good faith, without any undue influence, coercion, force, pressure, inducement, or misrepresentation from any person or authority, and the contents thereof have been duly understood and accepted by the Cooperative Society/PACS.

We hereby undertake to abide by the above declaration and accept all terms and conditions.

Authorized Signatory: _____
Designation: _____
Place: _____

Name: _____
Seal of Cooperative Society/PACS
Date: _____

